



# Miramar Police Department

## Code Compliance Division



~~KEITH F. DUNN~~  
Chief of Police

~~ROBERT A. PATTON~~  
City Manager

October 29<sup>th</sup>, 2013

First Class Mail

**OR CURRENT OWNER/OCCUPANT**

SW 160 AVE.  
MIRAMAR FL 33027

I would like to take this opportunity to advise you of a City of Miramar ordinance which requires all active alarm systems within the city to be registered.

Section 3-27 of the Miramar City Code, which was enacted on August 21, 1991, states:  
*Every person who installs, owns, leases, possesses or operates any burglar alarm system within the City has to notify the Code Compliance Division of the existence of said alarm system prior to the system being activated.*

If you have installed, already activated or plan to activate a burglar alarm system but have not yet registered; please complete the application on the reverse side and submit it along with the Registration fee in the amount of \$50.00, payable to the City of Miramar as soon as possible. The ordinance also specifies that the registration fee shall be \$100.00 (twice the standard fee) if a police response to a false alarm occurs before the system is registered. **If there is no alarm system or the system has not been activated; no action needs to be taken.**

If this is a rental property, the registration will be applicable to each new tenant.

Please complete and submit the application on the reverse side along with the registration fee payable to the City of Miramar to:

City of Miramar  
Code Compliance Division  
2200 Civic Center Place  
Miramar FL 33025-6577

Hours of Operation: Monday – Thursday, 7am to 6pm

If you have any questions regarding this letter, please contact me at telephone 954/ 602-3186, facsimile 954/ 602-3620, or email [njvernon@miramarpd.org](mailto:njvernon@miramarpd.org).

**Note: This registration is not to be confused with the Electrical Building Permit that was issued for the alarm installation, or any applicable false alarm fees.**

We appreciate your prompt response to this matter.

Sincerely,

Nadja Vernon  
Burglar Alarm Coordinator



# APPLICATION FOR REGISTRATION OF BURGLAR ALARM SYSTEM

Section 3-27 of the Miramar City Code

**REGISTRATION FEE - \$50.00**

The registration fee shall be increased to one hundred dollars (\$100.00), which is twice the standard fee of fifty dollars (\$50.00) if a police response to a false alarm was made before alarm registration. This added expense can be avoided by registering the alarm promptly.

### APPLICANT INFORMATION

Name of Owner/Occupant/Business: \_\_\_\_\_

Property Address: \_\_\_\_\_

Mailing Address (if separate): \_\_\_\_\_

Business Owner Name: \_\_\_\_\_

Telephone Numbers: Home: \_\_\_\_\_ Business: \_\_\_\_\_ Cellular: \_\_\_\_\_

### EMERGENCY CONTACT INFORMATION - A minimum of 2 other people must be listed who do not reside at the above address.

Name	Address	Telephone Number
1	_____	_____
2	_____	_____
3	_____	_____

### ALARM MONITORING COMPANY:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

I understand that I am responsible for all information provided. Should this information change, it shall be reported within 15 days of such change.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mail or submit in person your completed burglar alarm registration application and the registration fee of \$50.00, payable to the City of Miramar to:

**City Of Miramar Code Compliance**  
**2200 Civic Center Place**  
**Miramar FL 33025-6577**