



COURTYARDS AT NAUTICA CONDOMINIUM ASSOCIATION, INC.

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ALL COURTYARDS AT NAUTICA CONDOMINIUM RESIDENTS/OWNERS

HURRICANE PREPAREDNESS CHECKLIST

Dear Resident/Owner,

In an effort to assist you in preparing for this hurricane season, we ask that all residents please read the following information thoroughly and be properly prepared in the event of a hurricane:

For an Impending Tropical Storm or Hurricane Warning:

- Clear Patios & Balconies:** Bring any personal property on patios or balconies inside your unit.
- Designate a Safe Room:** Designate a room in your unit that provides the most shelter from the storm. Typically, this is an interior room with no windows.
- Stay Tuned:** Keep the radio or TV tuned to emergency frequencies, the local news, or the weather channel for regular updates.
- ***Prepare to cover all windows with shutters (except 3rd floor windows):** Shutter storage closets are located underneath each courtyard/breezeway staircase. These are opened by Maintenance once we get a hurricane warning. Shutters have unit LOT numbers. If you do not know your lot number, you can look it up on the Broward County Property Appraiser's website, bcpa.net. It is also the last 3 digits of your unit account number. **Please note that it is the owner's responsibility to put up shutters. Any interior damage caused by a hurricane/storm falls upon the owner and not the association.**
*****Shutter installation:** 2nd floor window shutters can be installed from inside the window. 3rd floor windows are hurricane impact. No ladders are needed.
Each unit should have its box of shutter hardware and instructions ready. Each box is specific to its unit. If you do not have it, order a new box from the manufacturer. Order info is on our website's homepage.
- Establish an Evacuation Plan:** Know your community's evacuation zone, where they will go once an evacuation is required and the location of the nearest shelters (including if the shelter accepts pets – see www.floridapets.net).
- Charge Your Electronics:** Charge cell phone, camera and laptop batteries and consider purchasing backup batteries.
- Prepare Your Vehicle:** Fill up your cars with gas and check tire pressure. The sooner this is done the better, as lines at gas stations tend to get longer as the storm approaches.
- Fill Your Bathtub:** Store drinking water in large containers, and/or in the bathtub, as tap water may not be safe to drink for some time after the storm.

- Set Freezer & Fridge to Coldest Settings:** Set the freezer and refrigerator to the coolest setting to protect food for as long as possible in the event that electricity is lost. It is prudent to have several days' worth of food on hand that does not require refrigeration.
- Protect Personal Property:** Move valuable items away from windows and doors. A supply of towels should be kept on hand to address any water entry during the storm.

After an Evacuation Order:

- Traffic Check:** Check local evacuation routes to determine which option is the best and leave as quickly as possible (traffic becomes heavier the closer the storm becomes).
- Refrigerator and Freezer Clean Out:** To avoid rotting food if power is lost, clean out refrigerators and freezers prior to evacuation.
- Unplug Electronics & Appliances:** Turn off and unplug any computers, printers, routers, coffee makers, and other appliances or electronics. If possible, remove electronics from the floor and place them in the highest available location.
- Water Shut Off:** Shut off the unit's main water source. (Turn valve clockwise to close)
- Electricity Shut Off:** Turn off the electricity prior to leaving using the breaker panels in the units.

After a Tropical Storm or Hurricane:

- **Returning to the Property:** Prior to returning to the property, residents should obtain the "go ahead" from local authorities and the association. Once it is safe to return to the property, the association should inform residents via email or the community's website.
Our New Community Website is www.courtyardsatnautica.com
- **Proceed with Caution:** Returning to a damaged property can be dangerous. Local government generally provides guidance on things to consider when returning after a storm in their hurricane guides. The Red Cross also puts out a comprehensive guide on this subject.

It is important to remember that hurricanes and all associated weather and tidal conditions are natural disasters. The association cannot be responsible for any resulting property damage, interruption of utilities/services, or bodily injury.

Thank you,

The Board of Directors,
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